



MAY 23, 2016

FORMS INTERNATIONAL ENTERPRISES CORP.

No. 26 Carmel Avenue, Project 6,
Quezon City
Tel. No.: 365-8155
Fax No.: 330-3264

ATTENTION : **MS. EVELYN L. REYES**
ACCOUNT MANAGER

Madam :

Subject : **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) of **Lot 3** of the **Supply and Delivery of Four (4) Lots Customized Paper Materials for PAGCOR Training Pool Conference** under **ITB No. COR 16-00029**.

The attached **Purchase Order (PO) No. 51583** having been approved, this Notice to Proceed is being issued for you to Supply & Deliver the said item on or before **June 7, 2016** as indicated in the contract.


Kindly acknowledge receipt of this letter and fax it back to us at fax number 404-1411.

Thank you

Very truly yours,


MARJORIE F. SUAREZ
SENIOR MANAGER
SUPPLIES CONTROL & MANAGEMENT UNIT
LOGISTICS MANAGEMENT DEPARTMENT

Received:


EVELYN L. REYES
Printed Name and Signature

May 23, 2016
Date