



May 23, 2016

CENTER POINT SALES & TRADING, INC.
No. 313 Lavezares St. Garden City Condominium
Binondo, Manila
Tel. No. 242-4245, 242-4246
Fax. No. 242-3471

ATTN : JUN VICENCIO
Account Manager

Dear Sir,

Subject : **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) of Lot 8 of the **Supply and Delivery of Ten (10) Lots Assorted Batteries for Stock Replenishment** under ITB No. **COR 16-00034**.

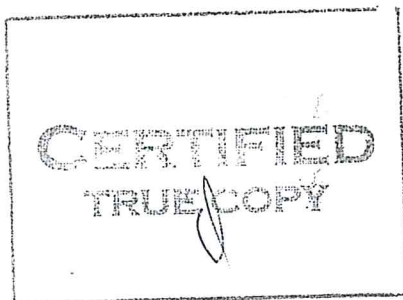
The attached Purchase Order (PO) No. 51606 having been approved, this Notice to Proceed is being issued for you to complete the Supply & Delivery of the said item on or before **June 07, 2016**.

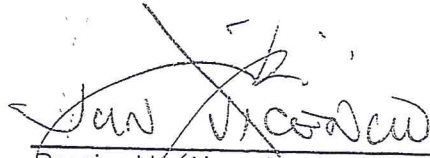
Kindly acknowledge receipt of this letter and fax it back at fax no. 404-1411.0

Thank you.

Very truly yours,


MARJORIE F. SUAREZ
Senior Manager
Logistics Management Department




Received by: Name/Position
MAY 23, 2016
Date