



JULY 22, 2016

OPTIONAL VALUE GENERAL MERCHANDISE

322 Lakas St., Bacolod, Sta. Mesa, Manila
Tel. No. : 401-0309
Cel. No.: 0932-878-3647
Fax No.: 715-7664

Attention : **MR. ALVIN R. ALCALA**
PROPRIETOR

Gentlemen :

Subject : **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) of the **Supply and Delivery of One (1) Lot Money Counting Gown** under **ITB No. COR 16-00058**.

The attached **Purchase Order (PO) No. 51669** having been approved, this Notice to Proceed is being issued for you to Supply & Deliver the said item on or before **August 8, 2016** as indicated in the contract.

Kindly acknowledge receipt of this letter and fax it back to us at fax number 404-1411.

Thank you

Very truly yours,


MARJORIE F. SUAREZ
SENIOR MANAGER
SUPPLIES CONTROL & MANAGEMENT UNIT
LOGISTICS MANAGEMENT DEPARTMENT

Received:


Alvin R. Alcala
Printed Name and Signature

July 22, 2016
Date