



July 16, 2019

SAIKO INTERNATIONAL TRADING CORPORATION

Lot 23, Block 1, Glowdell Avenue,
FBIC Tikay, Malolos City
Tel./Fax No. (02) 664-5611
Email Add. sales@saikointernational.com

ATTN: MS. MARY ROSE CARLA SABATER
Marketing Assistant

Madam:

Subject: NOTICE TO PROCEED

We are pleased to inform you that the Purchase Contract for Lot 3 (Supply and Delivery of Hygiene Kits) of the Supply and Delivery of Backpacks with School Supplies, Hygiene Kits, Slippers and Raincoats for Public School Pupils under ITB No. PB19-04-036COR, that was awarded to you has already been formally signed by the duly designated PAGCOR official and your representative.

We are, thus, issuing this Notice to Proceed for you to complete the supply and delivery of the items based on the following schedule:

Item No.	Lot No. and Description	Quantity	Total	Delivered, Weeks/Months
Lot 3 - Supply and Delivery of Hygiene Kits				Initial Delivery: 15,000 sets of hygiene kits within fifteen (15) calendar days from the date of receipt by the SUPPLIER of the Notice to Proceed.
1	Hand Towel	50,000 pieces	50,000 pieces	Second (2nd) Delivery: 15,000 sets of hygiene kits after thirty (30) calendar days from the date of receipt by the SUPPLIER of the Notice to Proceed. Third (3rd) Delivery: 20,000 sets of hygiene kits after forty-five (45) calendar days from the date of receipt by the SUPPLIER of the Notice to Proceed.
2	Toothcare Kit	50,000 sets	50,000 sets	
3	Hand Soap	50,000 pieces	50,000 pieces	

Please be reminded that should you opt to submit a warranty security in a form of Special Bank Guarantee, it must be submitted on or before the first scheduled delivery. Otherwise, PAGCOR shall apply the standard retention money of at least one percent (1%) of the contract price. The same shall be released after three (3) months from the formal acceptance, if and when no patent and latent defects are noted.

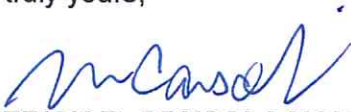
You may coordinate with Mr. Philip S. Neri, Community Development Officer or Ms. Maria Laarni B. Orbeta, Assistant Social Alleviation Officer, Community Relations and Services Department (CRSD) at (02) 755-3799 loc 7107 for the specific details of their requirements.

Please acknowledge receipt of this Notice and email it back to us at Egicel.Lumbao@pagcor.ph.

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,


RODERICK R. CONSOLACION
Chairperson
BIDS AND AWARDS COMMITTEE (BAC) 2

Cc: BAC 2
AVP, CRSD
BSB/07162019 6:44p.m.

6/2/19

Received:



MARYROSE CARLA SIBAT

Printed Name and Signature

Position: Marketing Assistant

07/22/19

Date