



Philippine Amusement and Gaming Corporation

Creating Opportunities Beyond Gaming

August 9, 2019

MCSA MARKETING

Ground Flr. Gedisco Buidling,
446 San Fernando St. Binondo
Tel No.247-1980/241-6791

ATTN: **MS. TERESA S. AGSALUD**
Proprietress

Madam:

Subject: **NOTICE TO PROCEED**

Gentlemen:

We are pleased to inform you that the Purchase Contract for the Public Bidding of the Lot 3: Tissue Paper for the Supply and Delivery of Eight (8) Lots Common Use Supplies and Materials - Office Supplies under ITB No. PB19-04-008MAB, that was awarded to you has already been formally signed by the duly designated PAGCOR official and your representative.

We are, thus, issuing this Notice to Proceed for you to complete the supply and delivery of the items based on the following schedule:

ITEM NO.	DESCRIPTION	TOTAL QTY / UOM	DELIVERY SCHEDULE			
			Within Fifteen (15) calendar days from the effectivity date specified in the Notice to Proceed or upon advice of end-user	Within Sixty (60) calendar days from the effectivity date specified in the Notice to Proceed or upon advice of end-user	Within One Hundred Twenty (120) calendar days from the effectivity date specified in the Notice to Proceed or upon advice of end-user	Within One Hundred Eighty (180) calendar days from the effectivity date specified in the Notice to Proceed or upon advice of end-user
Lot No. 1: Various Office Supplies						
1	BATTERY, 9V	16 pieces	16			
2	BATTERY, RECHARGEABLE, SIZE AA	27 pieces	27			
3	BINDER, EDP BINDER, 11" X 14-7/8"	40 pieces	40			

4	BOARD, ILLUSTRATION BOARD, 30" X 40"	8 pieces	8			
5	CLEAR BOOK, REFILL, A4	32 pieces	32			
6	STORAGE BOX, ACID FREE, 16" X 14"	2 pieces	2			
7	CARDBOARD BOX, EMPTY	650 pieces	325			325
8	CD RECORDABLE	41 pieces	41			
9	CD REWRITABLE	61 pieces	61			
10	ID CLIP	1,200 pieces	1200			
11	PAPER CLIP, BULLDOG, #1	26 pieces	26			
12	PAPER CLIP, BULLDOG, #2	87 pieces	87			
13	PAPER CLIP, BULLDOG, #3	100 pieces	100			
14	CLIPBOARD, PLASTIC, LONG	133 pieces	133			
15	CLIPBOARD, WITH PLASTIC COVER, LONG	65 pieces	65			
16	DATA BINDER, SIDE MECHANISM, LEGAL SIZE	700 pieces	400			300
17	DIVIDER, MULTI-COLORED, A4	12 sets	12			
18	ENVELOPE, LETTER ENVELOPE, SHORT	500 pieces	500			
19	ENVELOPE, EXPANDED, A4	362 pieces	362			
20	ENVELOPE, EXPANDED, LONG WITH GARTER	500 pieces	250			250

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Notice to Proceed – Lot Nos. 1, 2 and 8 of the Supply and Delivery of Eight (8) Lots Common Use Supplies and Materials-Office Supplies under ITB No. PB19-04-008MAB

21	PAY ENVELOPE, 4" X 7.5" ✓ 500 PCS./ BOX	4 boxes	4			
22	FOLDER, CLIPBOARD PLASTIC, LONG	50 pieces	50			
23	FOLDER, FILE FOLDER, SHORT	258 pieces	258			
24	FOLDER, PRESSBOARD GREEN, A4	460 pieces	200			260
25	GLUE, ROLLER TYPE, AT LEAST 50 ML.	32 pieces	32			
26	INK, FOR NUMBERING MACHINE, BLACK, AT LEAST 30 ML.	2 bottles	2			
27	INK, STAMP PAD INK, BLACK	10 bottles	10			
28	INK, STAMP PAD INK, BLUE	48 bottles	48			
29	INK, STAMP PAD INK, GREEN	17 bottles	17			
30	NOTEBOOK, COLUMNAR, 4 COLUMNS, NO. 707	12 pieces	12			
31	NOTEBOOK, COLUMNAR, 6 COLUMNS, NO. 707	16 pieces	16			
32	NOTEBOOK, COLUMNAR, 8 COLUMNS, NO. 707	24 pieces	24			
33	NOTEBOOK, COLUMNAR, 12 COLUMNS, NO. 707	24 pieces	24			
34	POST IT NOTE PAD, 1 1/2" X 2"	22 pads	22			
35	POST IT NOTE PAD, 3" X 5"	36 pads	36			
36	POST IT NOTE PAD, 1/2" X 3"	13 pads	13			
37	PAPER STICKER, A4	152 packs	152			
38	COPY PAPER, A3	2 reams	2			
39	PHOTOGRAPHIC PAPER, A4, GLOSSY	20 packs	20			
40	PAPER, SPECIALTY PAPER FOR PRINTING CERT	37 packs	37			

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41	QUICK COUNT PASTE, AT LEAST 10 G.	182 pieces	182			
42	BALLPEN, BLUE	6,262 pieces	3,200			3,062
43	HIGHLIGHTER PEN, ASSORTED COLORS	424 pieces	224			200
44	PEN, MARKING PEN, PENTEL, BLACK, JUMBO	30 pieces	30			
45	PEN, MARKING PEN, PENTEL, BLUE, JUMBO	20 pieces	20			
46	PEN, MARKING PEN, PENTEL, RED, JUMBO	12 pieces	12			
47	PEN, SIGN PEN, VIOLET	2 pieces	2			
48	PEN, SIGNPEN, GREEN	12 pieces	12			
49	PEN, WHITEBOARD PEN, CHISEL POINT, BLACK	34 pieces	34			
50	PIN, MAP PIN	9 boxes	9			
51	RIBBON, EPSON, FX-2175	82 pieces	82			
52	SHARPENER, PENCIL SHARPENER	4 pieces	4			
53	STAMP PAD FOR DATER MACHINE	3 pieces	3			
54	TAPE, CELLULOSE, 1/2"	1,100 pieces	600			500
55	DOUBLE BACKING TAPE, 3/2"	15 rolls	15			
56	DOUBLE SIDED TAPE (THIN), 1"	16 rolls	16			
57	MASKING TAPE, 3"	70 rolls	70			
58	PACKAGING TAPE, PLASTIC, 1" (24 MM.)	36 rolls	36			
59	PACKAGING TAPE, PLASTIC, 3" (72 MM.)	133 rolls	133			
60	THUMB TACKS	25 boxes	25			
61	TISSUE, FACIAL TISSUE	4 boxes	4			

62	TOOTHPASTE, 145 ML. REGULAR FLAVOR	130 pieces	65			65
63	IN & OUT TRAY, PLASTIC	10 pieces	10			
Lot No. 2: Office forms with Logo						
1	CARD, BIN CARD, 5-1/2" X 9-1/2"	500 pieces		500		
2	CARD, BIN CARD, 5-1/2" X 8 1/4"	500 pieces		500		
3	LETTER ENVELOPE, WITH LOGO, LONG	1,000 pieces		1,000		
4	LETTER ENVELOPE, WITH LOGO, SHORT	500 pieces		500		
5	PAD, MEMO PAD, WITH LOGO, NEWSPRINT	15 pads		15		
6	COPY PAPER, A4, WITH COA AND PAGCOR LOGO	2 reams		2		
7	COPY PAPER, A4, WITH LOGO	20 reams		20		
Lot No. 8: Toner for Fuji						
1	TONER CARTRIDGE, FUJI, CT202384	5 pieces	5			

You may coordinate with Mr. Menandro Dela Cruz, Senior Logistics Management Officer at telephone number 755-8300 Local No.8324 for specific details of the requirement.

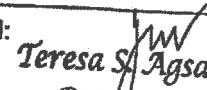
Kindly acknowledge receipt of this letter and email us back at JAAIvarado@pagcor.ph

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,


CORNELIUS M. GOZE
 Chairperson
 BRANCH BIDS AND AWARDS COMMITTEE (BBAC)
 CF-MANILA BAY

Received:	 Teresa S. Agsalud Proprietress
Printed Name and Signature	
Date	Aug. 13, 2019