



August 14, 2019

PANTRONICS INTERNATIONAL CORPORATION

51-53 General Rosendo Simon St.

Caloocan City

Tele Fax No.897-6819/897-6805

ATTN: **MS. PILAR O. GONZALES**
Authorized Representative

Madam:

Subject: **NOTICE TO PROCEED**

Madam:

We are pleased to inform you that the Purchase Contract for the Public Bidding for the Rebidding for the Lot 4: Toner for Panasonic of the Supply and Delivery of Four (4) Lots Common Use Supplies and Materials - Office Supplies under ITB No. PB19-04-008MABa-05, that was awarded to you has already been formally signed by the duly designated PAGCOR official and your representative.

We are, thus, issuing this Notice to Proceed for you to complete the supply and delivery of the items based on the following schedule:

Item	Quantity	Description	Schedule of Staggered Delivery
Lot 4: Toner for Panasonic			
1	3 pieces	Toner, Panasonic DP-MB545	Within fifteen (15) calendar days from the receipt of the Notice to Proceed or upon advise of end-user


You may coordinate with Mr. Menandro Dela Cruz, Senior Logistics Management Officer at telephone number 755-8324 for specific details of the requirement.

Kindly acknowledge receipt of this letter and email us back at JAAlvarado@pagcor.ph

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,


CORNELIUS M. GOZE

Chairperson
BRANCH BIDS AND AWARDS COMMITTEE (BBAC)
CF-MANILA BAY

Received: <i>vd</i>
<i>Pilar Gonzales</i>
Printed Name and Signature
<i>8/16/19</i>
Date