



October 20, 2020

RBLG ENTERPRISES

17E Marikit Street, Manotoc Subdivision,
Baesa, Quezon City, Metro Manila
Contact Nos.: (02) 8664-8557; (02) 8961-4383
Fax No.: (02) 8664-8557
E-mail address: agp_rblg@yahoo.com

Attention: **MR. ARTHUR G. PALMA**
Proprietor

Dear Sir:

Subject: **NOTICE TO PROCEED**

We are pleased to inform you that the Purchase Order for the Negotiated Procurement (Small Value) for the Supply and Delivery of Sealer, Plastic Bottle Sealer for 5 Gallon Bottled Water under ITB No. SV20-01-011COR, which was awarded to you, has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to complete the supply and delivery of the item within thirty (30) calendar days from the date of receipt of this notice.

You may coordinate with Ms. Lesley Anne L. Posadas, Sr. Facilities Management Assistant I of the Facilities Management and Engineering Department, at (02) 7755-3199 local 3290 for the specific details of their requirements.

Please acknowledge receipt of this notice by signing the same and fax it at (02) 7755-3199 local 7453 or email it to loraine.delosreyes@pagcor.ph.

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,

RODERICK R. CONSOLACION
Chairperson
BIDS AND AWARDS COMMITTEE (BAC) 1

cc: BAC 1
AVP, FMED

RBD/ldr

Received by

Printed Name and Signature

11-08-2020

Date