



November 18, 2020

TPV TRADING

Block 20 Lot 32 Golden City, Canlalay,
Biñan, Laguna

Contact Nos. : (02) 8994-1639; (02) 8400-3448

E-mail address: fepagaduandevera@yahoo.com

Attention: **MS. FE P. DE VERA**
Proprietress

Dear Madam:

Subject: **NOTICE TO PROCEED**

We are pleased to inform you that the Purchase Order for the Negotiated Procurement (Small Value) for the Lot 2 (Supply and Delivery of Kitchen Equipment) of the Supply and Delivery of Two (2) Lots Kitchen/Housekeeping Materials and Equipment under ITB No. SV20-02-016COR, which was awarded to you, has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to complete the supply and delivery of the items within thirty (30) calendar days from the date of receipt of this notice.

You may coordinate with Sr. Facilities Management Assistant I Lesley Anne L. Posadas, of the Facilities Management and Engineering Department, at (02) 7755-3199 local 3290 for the specific details of their requirements.

Please acknowledge receipt of this notice by signing the same and fax it at (02) 7755-3199 local 7453 or email it to loraine.delosreyes@pagcor.ph.

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,

RODERICK R. CONSOLACION
Chairperson
BIDS AND AWARDS COMMITTEE (BAC) 1

cc: BAC 1
AVP, FMED

RBD/ldr

Received by:

Printed Name and Signature

December 02, 2020

Date

December 02, 2020