

March 20, 2021

SEQUOIA CULINARY VENTURES, INC. (TRIBECA COFFEE SHOP)

365 Plaza National Highway, Brgy.1 San Francisco San Nicolas, Ilocos Norte Cellphone No.: (0950) 685-2983

ATTN:

MS. GEMMA O. CALANTES

Authorized Representative

Dear Miss Calantes:

SUBJECT:

NOTICE TO PROCEED

We are pleased to inform you that the Purchase Contract for the Supply and Delivery of Foods for Customers under ITB No. PB21-00-001ILOb-02 that was awarded to you has already been formally signed by the duly designated PAGCOR official and you as representative.

We are, thus, issuing this Notice-to-Proceed for you to complete the supply and delivery of the goods in a staggered basis for a period of two (2) years from March 21, 2021 until March 20, 2023. However, the said contract shall be automatically terminated if the Budget is exhausted before the termination date, whichever comes first.

Please be reminded that should you opt to submit a warranty security in a form of Special Bank Guarantee, it must be submitted on or before the scheduled delivery. Otherwise, PAGCOR shall apply the standard retention money of at least one percent (1%) in every progress payment. The same shall be released after three (3) months from the formal acceptance, if and when no patent and latent defects are noted.

You may coordinate with our Assistant Facilities Management Officer, Mariced D. Dela Cruz of the Facilities Management Section (FMS), at telephone number (077) 600-0678 for the specific details of the requirements.

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,

RODENMARX P. GATDULA

BRANCH MANAGER

CASINO FILIPINO - ILOCOS NORTE

Received:

Printed Name and Signature

mare 20, 1821

Date

cc: BBAC End-user