



September 11, 2018

**CANON MARKETING (PHILIPPINES) INC.**

7<sup>th</sup> Floor Commerce and Industry Plaza, Campus Ave. cor. Park Ave.  
Mckinley Hill, Fort Bonifacio, Taguig City  
Tel. No. (02) 884-9000  
Fax No. (632) 894-4174

**ATTENTION: Mr. ERICK ESCOBAR**  
Manager

**SUBJECT: NOTICE TO PROCEED**

Madame:

We are pleased to inform you that the Purchase Order of the Shopping for the Repair of Existing Canon Copier IR2022N under ITB no. SU18-08-004MAL, that was awarded to you has already been formally signed by the duly designated PAGCOR official and your representative.

We are, thus, issuing this Notice to Proceed for you to commence with the performance of your obligations under the contract for a period of seven (7) calendar days effective upon receipt of this notice.

You may coordinate with Ms. Charito Pb. Tomeldan, Sr. Nurse of Casino Filipino - Malate at 245-9763 locals 136 for specific details of the requirement.

Please acknowledge receipt of this letter and fax it back to us at 242-6397.

Thank you.

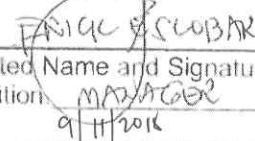
Very truly yours,

  
**LEAH MAE M. CLEMENTE**  
Chairperson  
BRANCH BIDS AND AWARDS COMMITTEE (BBAC)

*lmh*

cc: End-user, Clinic

Received:

  
Printed Name and Signature  
Position *MANAGER*  
Date *9/11/2018*