

	SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM	Page No.	Page 1 of 3
		Form No.	EG/EBLD - 939
		Rev. No.	0
		Effectivity	June 1, 2021

GS Form No. 11

Reference No.: _____

Use this form to request shipment clearance from PAGCOR on importations of gaming equipment and/or paraphernalia necessary for the gaming site operations.

The Requesting Operator shall present this GS Form to PAGCOR Cashier for payment of One Thousand Pesos (Php1,000.00) non-refundable Processing Fee. Thereafter, the Requesting Operator shall submit this GS Form together with a copy of Official Receipt to the appropriate Evaluating Department.

Only requests with correct, complete information and documentary requirements will be processed. Applications with incorrect and/or incomplete information will be returned. Cut-off for submission of requests shall be 4:00 P.M.

PLEASE ALLOW 3 BUSINESS DAYS FOR PAGCOR TO PROCESS YOUR REQUEST (BARRING ANY DEFAULT CAUSED BY THE REQUESTING OPERATOR).

SECTION A: SHIPMENT CLEARANCE REQUEST (TO BE PROVIDED BY OPERATOR)

This is to request approval to import from the concerned Evaluating Department (SMD, FTD, IGOD BD, SG or ITD):

(Put an [x] mark on any of the following)

- | | |
|--|--|
| <input type="checkbox"/> Electronic Gaming/Bingo Machine (SMD) | <input type="checkbox"/> Auxiliary Table Game System (IGOD) |
| <input type="checkbox"/> Electronic Gaming/Bingo Machine Assembly Parts, Peripherals, Accessories and Speakers (SMD) | <input type="checkbox"/> Dice, Money Wheels, Pai Gow Tiles, Roulette Wheels, Playing Card Shoes or Card Shufflers (IGOD) |
| <input type="checkbox"/> Progressive Jackpot Systems for Slots Games (SMD) | <input type="checkbox"/> Progressive Jackpot Systems for Table Games (IGOD) |
| <input type="checkbox"/> Casino Management Systems for Slots Games (SMD) | <input type="checkbox"/> Casino Management Systems for Table Games (IGOD) |
| <input type="checkbox"/> Game Conversion Kits (SMD) | <input type="checkbox"/> Electronic Quickshot Bingo Units (BD) |
| <input type="checkbox"/> Gaming Chips/Plaques (FTD) | <input type="checkbox"/> Electronic Daubers/Handsets (BD) |
| <input type="checkbox"/> Slot Machine Tokens (FTD) | <input type="checkbox"/> Bingo Cards/Bingo Tickets (BD) |
| <input type="checkbox"/> Gaming Tables and Layouts (IGOD) | <input type="checkbox"/> Bingo Machine/Console or Electronic Flashboard (BD) |
| <input type="checkbox"/> Multi-deck Continuous Shufflers (IGOD) | <input type="checkbox"/> Rapid Bingo and Game Arts Terminal (BD) |
| <input type="checkbox"/> Electronic Sic Bo Tables/ Dice Shakers (IGOD) | <input type="checkbox"/> Instant Bingo Games (Pull Tab/Break Open Games) (BD) |
| <input type="checkbox"/> Roulette Chipper Machines (IGOD) | <input type="checkbox"/> Instant Bingo Games (Scratch Games) (BD) |
| <input type="checkbox"/> Playing Cards (IGOD) | <input type="checkbox"/> Others: _____ (Concerned Evaluating Department) |

Description: _____

Purpose/Use of Item: Gaming Site Stock/Spare Warranty/Replacement

Gaming Site Location/Operator's Storage Area: _____

SECTION A.1: CUSTOMS AND DUTIES EXEMPTION/TAXES (TO BE PROVIDED BY OPERATOR)

Importation of the abovementioned Subject Item(s) is/are:

- For availment of PAGCOR's Duty/Tax Free privileges.
- Duty/Tax Free privileges covered under Import Permits filed by Operator with _____.
- Customs and duties taxes for the account of the Operator.

Shipping Documents Attached: _____ Commercial Invoice No.: _____
(Put an [X] mark on any of the following)

	SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM	Page No.	Page 2 of 3
		Form No.	EG/EBLD - 939
		Rev. No.	0
		Effectivity	June 1, 2021

Supplier's Name: _____ Registered Not Registered
 Supplier's Address: _____
 Supplier's PAGCOR Registration No. : _____ Validity Period: _____
 Shipment Point of Origin: _____
 Name of Broker: _____ Registered Not Registered

SECTION B: TERMS AND CONDITIONS

- Gaming machines/terminals, gaming systems and game conversion kits must undergo a prior evaluation and approval by PAGCOR, before an Operator may request shipment clearance for importation of the same, otherwise, the request for shipment clearance shall be rejected by PAGCOR.
- A supplier of gaming machines, systems and all other gaming equipment and paraphernalia to be used in gaming site must be registered by PAGCOR. A shipment clearance request on importation from a supplier who is not PAGCOR-registered shall be rejected by PAGCOR.
- If approval is granted by PAGCOR on the shipment request, Operator shall ensure that all items shipped shall be strictly within the quantities and description indicated in the PAGCOR approved shipping documents. Items which are found to be in excess of those or are not indicated in the PAGCOR-approved shipping documents are deemed unauthorized and may be subject to confiscation by appropriate government authorities. PAGCOR reserves the right to disclose such unauthorized items to appropriate government authorities.
- Before the shipment is turned over to the Operator, a representative from Compliance Monitoring and Enforcement Department (CMED) shall conduct an inspection and inventory on the same.
- Any subsequent movements of said item/s shall require written notification from CMED prior to implementation.
- The importation of the above items is necessary in the conduct of gaming operations and that the same are for exclusive use of the gaming site only.
- Procurement of gaming equipment and/or paraphernalia by an Operator shall be subject to the prohibition based on the current list of saturated areas for gaming sites.

This is to certify that the aforementioned are true, correct, complete and consistent with the attached shipping documents. In addition, we hereby agree to abide by the terms and conditions under Section B above.

Printed Name: _____ Signature: _____
(Authorized Representative)
 Position Title: _____ Date: _____
 Operator's Name: _____

SECTION C: SUBMISSION INSTRUCTIONS

Once Section A and Section B are completed, please submit this form to the corresponding PAGCOR Evaluating Department along with the necessary attachments. For reference, the Evaluating Departments are as follows:

Slot Machine Department (SMD) Security Group (SG) Information Technology Department (ITD)	PAGCOR Main Corporate Office IMET BPO Tower, CBP-1A, Metropolitan Park Roxas Boulevard, Pasay City 1300 Telephone Nos.: (632) 755-3199 755-3299 755-3899 755-3999
Finance and Treasury Department (FTD)	PAGCOR Executive Office 6th Floor New World Manila Bay Hotel 1588 MH Del Pilar corner Pedro Gil Streets, Malate, Manila 1004 Telephone No.: (632) 242-0121
Internal Gaming Operations Department (IGOD) Bingo Department (BD)	PAGCOR Corporate Annex Office Carmen Building , 1105 United Nations Ave corner Ma. Orosa St. Ermita, Manila 1000 Telephone No. (632)755-3699 755-3799



SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM

Page No.

Page 3 of 3

Form No.

EG/EBLD - 939

Rev. No.

0

Effectivity

June 1, 2021

SECTION D: ACTION TAKEN (TO BE FILLED UP BY THE EVALUATING DEPARTMENT)

A. RETURNED due to the following reasons:

- _____ Incomplete information and/or supporting shipping documents
- _____ Incorrect information vis-à-vis supporting shipping documents
- _____ Supplier and/or Broker are/is not PAGCOR-registered
- _____ No prior review of proposed importation
- _____ No prior approval from EG/EBLD [for Electronic Gaming/ Bingo Machine(s), Game Conversion Kit(s) or Electronic Gaming/Bingo System(s)]

B. RECEIVED FOR PROCESSING

By: Printed Name: _____ Signature: _____
Position Title: _____ Date: _____

C. RECOMMENDATION FOR APPROVAL

By: Printed Name: _____ Signature: _____
Position Title: _____ Date: _____

Verified by:

Approved by:

Evaluator, Evaluating Department

Head, Evaluating Department

"This shipment approval is valid until _____."

For endorsement to the following department/s:

I. CUSTOMS AND DUTIES EXEMPTION

T O : THE ASSISTANT VICE PRESIDENT, LMD

Please refer to Section A.1 for Customs and Duties Exemption of the subject item/s for importation. Also attached for your reference is duly accomplished "Certification" and Official Receipt of paid processing fee for said shipment request.

II. INSPECTION AND INVENTORY OF SHIPMENT

T O : THE ASSISTANT VICE PRESIDENT, CMED

Requesting for the following:

1. A representative from CMED together with the Operator, to conduct a joint inspection and inventory of the Subject Item/s in order to verify that item/s shipped is/are within the approved shipping documents and for inventory purposes, before the same are turned over to the Operator.
2. CMED ensures that item/s shipped is/are used according to the intended purpose.