	<b>SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM</b>	<b>Page No.</b>	Page 2 of 3
		<b>Form No.</b>	EG/EBLD - 939
		<b>Rev. No.</b>	1
		<b>Effectivity</b>	JULY 1, 2022

Supplier's Name: \_\_\_\_\_  Registered  Not Registered

Supplier's Address: \_\_\_\_\_

Supplier's PAGCOR Registration No. : \_\_\_\_\_ Validity Period: \_\_\_\_\_

Shipment Point of Origin: \_\_\_\_\_

Name of Broker: \_\_\_\_\_  Registered  Not Registered

### SECTION B: TERMS AND CONDITIONS

- Gaming machines/terminals, gaming systems and game conversion kits must undergo a prior evaluation and approval by PAGCOR, before an Operator may request shipment clearance for importation of the same, otherwise, the request for shipment clearance shall be rejected by PAGCOR.
- A supplier of gaming machines, systems and all other gaming equipment and paraphernalia to be used in gaming site must be registered by PAGCOR. A shipment clearance request on importation from a supplier who is not PAGCOR-registered shall be rejected by PAGCOR.
- If approval is granted by PAGCOR on the shipment request, Operator shall ensure that all items shipped shall be strictly within the quantities and description indicated in the PAGCOR approved shipping documents. Items which are found to be in excess of those or are not indicated in the PAGCOR-approved shipping documents are deemed unauthorized and may be subject to confiscation by appropriate government authorities. PAGCOR reserves the right to disclose such unauthorized items to appropriate government authorities.
- Before the shipment is turned over to the Operator, a representative from Compliance Monitoring and Enforcement Department (CMED) shall conduct an inspection and inventory on the same.
- Any subsequent movements of said item/s shall require written notification from CMED prior to implementation.
- The importation of the above items is necessary in the conduct of gaming operations and that the same are for exclusive use of the gaming site only.
- Procurement of gaming equipment and/or paraphernalia by an Operator shall be subject to the prohibition based on the current list of saturated areas for gaming sites.

This is to certify that the aforementioned are true, correct, complete and consistent with the attached shipping documents. In addition, we hereby agree to abide by the terms and conditions under Section B above.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized Representative)


Position Title: \_\_\_\_\_ Date: \_\_\_\_\_

Operator's Name: \_\_\_\_\_

### SECTION C: SUBMISSION INSTRUCTIONS

Once Section A and Section B are completed, please submit this form to the corresponding PAGCOR Evaluating Department along with the necessary attachments. For reference, the Evaluating Departments are as follows:

Slot Machine Department (SMD) Security Group (SG) Information Technology Department (ITD) Tables Games Department (TGD)	<b>PAGCOR Main Corporate Office</b> IMET BPO Tower, CBP-1A, Metropolitan Park Roxas Boulevard, Pasay City 1300 Telephone Nos (+632) 8522-0299 / 8522-1357 / 8522-1245 / 8522-1324
Treasury Department (TD)	<b>PAGCOR Executive Office</b> 6th Floor New World Manila Bay Hotel 1588 MH Del Pilar corner Pedro Gil Streets, Malate, Manila 1004 Telephone No.: (+632) 8242-0121
Bingo Department (BD)	<b>PAGCOR Corporate Annex Office</b> <b>Carmen Building</b> , 1105 United Nations Ave corner Ma. Orosa St. Ermita, Manila 1000 Telephone No. (+632) 8526-0337

	<b>SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM</b>	Page No.	Page 3 of 3
		Form No.	EG/EBLD - 939
		Rev. No.	1
		Effectivity	JULY 1, 2022

GS Form No. 11

Reference No.: \_\_\_\_\_

**SECTION D: ACTION TAKEN (TO BE FILLED UP BY THE EVALUATING DEPARTMENT)**

- A. RETURNED** due to the following reasons:
- \_\_\_\_\_ Incomplete information and/or supporting shipping documents
  - \_\_\_\_\_ Incorrect information vis-à-vis supporting shipping documents
  - \_\_\_\_\_ Supplier and/or Broker are/is not PAGCOR-registered
  - \_\_\_\_\_ No prior review of proposed importation
  - \_\_\_\_\_ No prior approval from EG/EBLD [for Electronic Gaming/ Bingo Machine(s), Game Conversion Kit(s) or Electronic Gaming/Bingo System(s)]

**B. RECEIVED FOR PROCESSING**

**By:** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Position Title: \_\_\_\_\_ Date: \_\_\_\_\_

**C. RECOMMENDATION FOR APPROVAL**

**By:** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Position Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Verified by:**

**Approved by:**

\_\_\_\_\_  
 Evaluator, Evaluating Department

\_\_\_\_\_  
 Head, Evaluating Department

“This shipment approval is valid until \_\_\_\_\_.”

For endorsement to the following department/s:

**I. CUSTOMS AND DUTIES EXEMPTION**

**T O : THE ASSISTANT VICE PRESIDENT, LMD**

Please refer to Section A.1 for Customs and Duties Exemption of the subject item/s for importation. Also attached for your reference is duly accomplished “Certification” and Official Receipt of paid processing fee for said shipment request.

**II. INSPECTION AND INVENTORY OF SHIPMENT**

**T O : THE ASSISTANT VICE PRESIDENT, CMED**

Requesting for the following:

1. A representative from CMED together with the Operator, to conduct a joint inspection and inventory of the Subject Item/s in order to verify that item/s shipped is/are within the approved shipping documents and for inventory purposes, before the same are turned over to the Operator.
2. CMED ensures that item/s shipped is/are used according to the intended purpose.