



SUPPLIERS SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM

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Form No.	GLDD - 1013
Revision No.	1
Effectivity	September 1, 2019

Use this form to request shipment clearance from PAGCOR on importations of gaming equipment and/or gaming paraphernalia. Only request with correct, complete information and documentary requirement will be processed. Application with incorrect and/or incomplete information/documents will be returned. Any custom duties and taxes levied on the shipment shall be for the account of the Supplier.

PLEASE ALLOW FOURTEEN (14) BUSINESS DAYS FOR GLDD TO PROCESS YOUR REQUEST
PLEASE NOTE THAT PAGCOR RESERVES THE RIGHT TO CONDUCT POST-AUDIT OF ALL GAMING EQUIPMENT AND GAMING PARAPHERNALIA STORED AT THE SUPPLIER'S WAREHOUSE.

Name of Supplier : _____
Date: _____ Permit No.: _____ Validity: _____

SECTION A: SHIPMENT CLEARANCE REQUEST (TO BE FILLED UP BY THE SUPPLIER)

Please check the applicable box:

- | | |
|---|---|
| <input type="checkbox"/> Gaming Table(s) | <input type="checkbox"/> Bingo machine or console |
| <input type="checkbox"/> Playing Cards(s) | <input type="checkbox"/> Chips/Plaques |
| <input type="checkbox"/> Slot Spare Part(s) | <input type="checkbox"/> Game Conversion Kit(s) |
| <input type="checkbox"/> Table Layout(s) | <input type="checkbox"/> Slot Machine Signage(s) |
| <input type="checkbox"/> Surveillance Equipment | <input type="checkbox"/> Casino Management System for Tables, Slots or Ebingo |
| <input type="checkbox"/> Gaming Paraphernalia | <input type="checkbox"/> Bingo Flashboard |
| <input type="checkbox"/> Bill Validator/Acceptor | <input type="checkbox"/> Bingo Cards/Tickets |
| <input type="checkbox"/> Slot Machine(s) | <input type="checkbox"/> Bingo Balls |
| <input type="checkbox"/> Electronic Table Game(s) | <input type="checkbox"/> Bingo Paraphernalia (Pls. Specify) _____ |
| <input type="checkbox"/> E-bingo Machine/Terminal | <input type="checkbox"/> Others (Pls. Specify) _____ |

Description: _____

Purpose:

- Demo unit stock/spare Warranty/replacement For assembly

Location: _____

SECTION A.1: FOR IMPORTATIONS OF SLOT MACHINE(S), ELECTRONIC TABLE GAME(S), CONVERSION KIT(S) OR CASINO MANAGEMENT SYSTEM (TO BE FILLED UP BY THE SUPPLIER)

We are submitting the accompanying Certification/s from an International Gaming Laboratory duly recognized by PAGCOR for the following:

- | | |
|---|--|
| <input type="checkbox"/> Slot Machine(s) | <input type="checkbox"/> Game Conversion Kit(s) |
| <input type="checkbox"/> Electronic Table Game(s) | <input type="checkbox"/> Casino Management System(s) |

SECTION A.2: SHIPMENT DUTIES TAXES (TO BE FILLED UP BY THE SUPPLIER)

Importation of the abovementioned Subject Item(s) is/are:

- Duty/Tax Free privileges covered under Import Permits filed with _____.
- Customs and duties taxes for the account of Supplier.

Shipment Invoice/s attached (Please mark the applicable box):

- Commercial Invoice No. _____ Tax Invoice No. _____

Name of Supplier: _____ Shipment Point of Origin _____

Address: _____

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SECTION B: TERMS AND CONDITIONS

- The Supplier must have a valid Permit to Possess/Permit to Hold Gaming Equipment and Gaming Paraphernalia.
- The Supplier shall ensure that all items shipped shall be strictly within the quantities and description as approved by GLDD per submitted shipment invoice. PAGCOR may impose sanctions on the Supplier in the event that the actual importation is inconsistent with the submitted shipment invoice.

SECTION C: DECLARATION

- We hereby declare under the penalty of perjury that:**
- 1. The aforementioned are true, correct, complete and consistent with the attached shipping documents;**
 - 2. We agree to abide by the terms and conditions under Section B above; and**
 - 3. The attached list is the current inventory of the stated storage facility.**

Name of Authorized Representative: _____ Date : _____
 Position Title : _____ Signature : _____

SECTION D: SUBMISSION INSTRUCTIONS

Once Sections A and B are completed, please submit this form to GLDD along with the necessary attachments. Hard copies may be submitted directly to the GLDD office on the address indicated below:

Gaming Licensing and Development Department
 Philippine Amusement and Gaming Corporation
 12th Floor iMET BPO Tower CBP-1A Metropolitan Park
 Roxas Blvd., Pasay

Tel Nos. (02) 522-1242 to 45 local 5006

OR you may send a scanned copy of this form together with the necessary attachments thru email to:
 gldd_suppliers@pagcor.ph

SECTION E: ACTION TAKEN (TO BE FILLED UP BY GLDD)

- A. RETURNED due to the following reasons:**
- Incomplete information and/or supporting shipment invoice
 - Incorrect information vis-à-vis supporting shipment invoice

B. RECEIVED FOR PROCESSING with assigned Reference No. _____

By: Printed Name: _____ Signature: _____
 Position Title: _____ Date: _____

C. RECOMMENDATION FOR APPROVAL

By: Printed Name: _____ Signature: _____
 Position Title: _____ Date: _____

Verified By:

Approved By:

 Senior Manager, CLRD-GLDD

 Assistant Vice President, GLDD



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ATTACHMENT:

INVENTORY LIST

No.	Items to be Shipped	Details	Quantity	No. of Items Stored in the Facility	Total*
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

***Total = Quantity of items to be shipped + Items stored in the facility**