



SHIPMENT CLEARANCE REQUEST AND APPROVAL FORM

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FORM NO.	OGLD-1065
REVISION NO.	2
EFFECTIVITY	May 5, 2022

Use this form to request shipment clearance from PAGCOR on importations of equipment and/or paraphernalia necessary for the Offshore Gaming operations. Only requests with correct, complete information and documentary requirements will be processed. Applications with incorrect and/or incomplete information will be returned. Any custom duties and taxes levied on the shipment shall be for the account of the Licensee.

PLEASE ALLOW THREE (3) BUSINESS DAYS FOR OGLD TO PROCESS YOUR REQUEST

Name of POGO / Service Provider: _____
 Address/Location: _____
 T.I.N.: _____

SECTION A: DEPOSIT NOTICE (TO BE FILLED OUT BY OGLD)

TO : THE VICE PRESIDENT, FG

Requesting the acceptance of One Thousand Pesos (P1,000.00) representing payment of the shipment processing fee and the subsequent issuance of the corresponding **OFFICIAL RECEIPT.**

Requested by:

Name and Signature : _____ OR Number : _____
 Position Title : _____ Date : _____

SECTION B: SHIPMENT CLEARANCE REQUEST (TO BE FILLED OUT BY LICENSEE)

ITEMS TO IMPORT	DESCRIPTION	QUANTITY	PURPOSE/USE

SECTION C: CUSTOMS AND DUTIES EXEMPTION (TO BE FILLED OUT BY LICENSEE)

Importation of the abovementioned Subject Item(s) is/are:

- To avail PAGCOR's Duty/Tax Free privileges.
- Duty/Tax Free privileges covered under Import Permits filed by Licensee with _____.
- Customs and duties taxes for the account of Licensee.

Shipping Documents Attached:

(Put an [X] mark on any of the following)

Commercial Invoice No. _____
Tax Invoice No. _____
Invoice Date: _____

Name of Supplier: _____
 Address: _____
 Supplier's PAGCOR Registration No. _____ Validity Period: _____
 Shipment Point of Origin: _____ Name of Broker: _____

SECTION D: TERMS AND CONDITIONS

- A supplier of gaming equipment and paraphernalia, surveillance equipment, I.T. equipment and all other equipment and paraphernalia to be used in the gaming floor, must be accredited by PAGCOR. A shipment clearance request on importation from a supplier who is not PAGCOR-accredited shall be rejected by OGLD. **BROKER MUST BE ACCREDITED BY PAGCOR.**
- If approval is granted by OGLD on the shipment request, Licensee shall ensure that all items shipped shall be strictly within the quantities and description indicated in the PAGCOR approved shipping documents. Items which are found to be in excess of those or are not indicated in the PAGCOR-approved shipping documents shall subject the Licensee to sanctions.
- Before the shipment is turned over to the Licensee, a representative from Compliance Monitoring and Enforcement Department (CMED) shall conduct an inspection and inventory on the same.
- Any subsequent movement of said items shall require written notification to PAGCOR prior to implementation.
- The importation of the above items is required in the conduct of offshore gaming operations and that the same are for exclusive use of the Licensee only.
- Importations/Purchases must only be placed in the address stated in the PTP.



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This is to certify that the aforementioned are true, correct, complete and consistent with the attached shipping documents. In addition, we hereby agree to abide by the terms and conditions under Section D above.

Name of Requestor: _____ Signature: _____
 Position Title: _____ Date: _____
 POGO/Service Provider: _____

SECTION E: ACTION TAKEN (TO BE FILLED OUT BY OGLD)

A. RETURNED /HELD
 Reason: _____

B. RECEIVED FOR PROCESSING with assigned Reference No. _____
 Printed Name: _____ Signature: _____
 By: Name: _____ Position Title: _____ Date: _____

C. RECOMMENDED FOR APPROVAL
 Printed Name: _____ Signature: _____
 By: Name: _____ Position Title: _____ Date: _____

Approved by:

 Senior Manager

For endorsement to the following department/s:

INSPECTION AND INVENTORY OF SHIPMENT

T O : THE ASSISTANT VICE PRESIDENT, CMED

Requesting for the following:

1. A representative from CMED, together with the Licensee, to conduct a joint inspection and inventory of the Subject Items in order to verify that items shipped are within the approved shipping documents and for inventory purposes, before the same are turned over to the Licensee.
2. Submission of an Inspection and Inventory Report to OGLD after the conduct of said activity.
3. CMED ensures that item/s shipped is/are used according to the intended purpose.

CUSTOMS AND DUTIES EXEMPTION

T O : THE ASSISTANT VICE PRESIDENT, LMD

Please refer to Section C for Customs and Duties Exemption of the subject item/s for importation. Also attached for your reference is duly accomplished "Certification" for said shipment request.