



SHIP-OUT CLEARANCE REQUEST AND APPROVAL FORM

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FORM NO.	OGLD-1066
REVISION NO.	2
EFFECTIVITY	May 5, 2022

Use this form to request clearance from PAGCOR to ship-out gaming equipment and/or paraphernalia for the Offshore Gaming operations. Only requests with correct and complete information and complete documentary requirements will be processed. Failure to provide correct and complete information could result in rejection of processing this request.

PLEASE ALLOW THREE (3) BUSINESS DAYS FOR OGLD TO PROCESS YOUR REQUEST

Name of POGO / Agent / Service Provider: _____

Address: _____

T.I.N.: _____

Permit to Possess under: _____

SECTION A: DEPOSIT NOTICE (TO BE FILLED UP BY OGLD)

T O : THE VICE PRESIDENT, FG

Requesting for the acceptance of the amount of One Thousand Pesos (P1,000) representing as payment of ship-out processing fee and issuance of the corresponding **OFFICIAL RECEIPT**.

Requested by:

Printed Name : _____

Signature: _____

Position Title : _____

Date : _____

SECTION A.1: PAYMENT INFORMATION / DETAILS (TO BE FILLED UP BY LICENSEE)

Nature of Payment	Amount	OR Number
SHIP-OUT PROCESSING FEE	P1, 000	

Note: 1. Only Cash Deposit will be accepted.

2. Payment should be made before the processing of ship-out clearance

3. Payment should be made at the PAGCOR Cashier Office, 6th flr. New World Manila Bay Hotel

SECTION B: SHIP-OUT CLEARANCE REQUEST (TO BE FILLED UP BY LICENSEE)

This is to request approval to ship-out:

(Put an [X] mark on any of the following)

- | | |
|--|---|
| <input type="checkbox"/> Gaming Table(s) | <input type="checkbox"/> Slot Machine(s) |
| <input type="checkbox"/> Playing Card(s) | <input type="checkbox"/> Electronic Table Game(s) |
| <input type="checkbox"/> Slot Spare Part(s) | <input type="checkbox"/> Chips/Plaques |
| <input type="checkbox"/> Table Layout(s) | <input type="checkbox"/> Game Conversion Kit(s) |
| <input type="checkbox"/> Surveillance Equipment | <input type="checkbox"/> Slot Machine Signage(s) |
| <input type="checkbox"/> Gaming Paraphernalia | <input type="checkbox"/> Other Gaming Equipment |
| <input type="checkbox"/> Bill Validator/Acceptor | <input type="checkbox"/> Table & Slot Management System |
| <input type="checkbox"/> Others: _____ | |

Expected date of ship-out: _____

Reason for ship-out: _____

Mode of ship-out (i.e., by air or by sea): _____

Port of exit: _____

Name of recipient: _____

Destination/Address of recipient: _____

Reference importation documents:

(Put an [X] mark on any of the ff.)

Commercial Invoice No. _____

Pro-forma Invoice No. _____

Quote No. _____

Reference documents of items for ship-out:

Inventory List of Items for Ship-out attached as Annex A (format attached)

Packing List attached as Annex B

* Item for ship-out should be accompanied by the proper shipment/importation documents



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Name of Customs Broker: _____

Contact Number: _____

By:

POGO / Agent / Service Provider's
Authorized Signatory
(Signature Over Printed Name)

Date

SECTION C: SUBMISSION INSTRUCTIONS

Once Section A and B are completed, please submit this form to OGLD together with supporting ship-out documents. Hard copies may be submitted directly to the OGLD office indicated below:

Offshore Gaming Licensing Department

Philippine Amusement and Gaming Corporation

New Coast Hotel Manila 1588 M.H. Del Pilar cor. Pedro Gil Sts. Malate, Manila 1004

Tel. No. 8242-0121 loc. 646/638

SECTION D: ACTION TAKEN (TO BE FILLED UP BY OGLD)

Ship-out clearance request is:

A. RETURNED due to the following reasons:

- Incomplete information and/or supporting ship-out documents
- Incorrect information vis-à-vis supporting ship-out documents

B. RECEIVED FOR PROCESSING with assigned Reference No. _____

By: Printed Name: _____ Signature: _____
Position Title: _____ Date: _____

C. RECOMMENDATION FOR APPROVAL subject to the conduct of inspection and inventory by the Compliance Monitoring and Enforcement Department prior to ship-out of gaming equipment indicated above.

By: Printed Name: _____ Signature: _____
Position Title: _____ Date: _____

Approved by:

Senior Manager

For endorsement to the following department/s

INSPECTION AND INVENTORY OF SUBJECT ITEM/S FOR SHIP-OUT

T O: THE ASSISTANT VICE PRESIDENT, CMED

Request to conduct an inspection and inventory of the approved item/s prior to ship-out.

REQUIRED DOCUMENTATION OF SUBJECT ITEM/S FOR SHIP-OUT

T O: THE ASSISTANT VICE PRESIDENT, LMD

Request to coordinate with POGO / Agent / Service Provider on the documentation that may be needed for the ship-out of the subject item/s.

POGO / Agent / Service Provider's Contact Person: _____ Telephone No.: _____



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Annex A

Attachment:

INVENTORY LIST OF ITEMS FOR SHIP-OUT

NO.	MANUFACTURER	PARTICULARS (Game Name, Brand, Model)	SERIAL NO.	QUANTITY	UNIT PRICE*	TOTAL PRICE

(Note: Please use additional sheet/s if necessary)

* Unit price refers to the cost of the item indicated in the commercial invoice when it was approved by OGLD for importation.