



LOCAL PURCHASE CLEARANCE REQUEST AND APPROVAL FORM

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FORM NO.	OGLD-1067
REVISION NO.	2
EFFECTIVITY	May 5, 2022

Use this form to request clearance from PAGCOR on local purchase of equipment and/or paraphernalia necessary for the Live Studio operations. Only requests with correct and complete information and complete documentary requirements will be processed. Failure to provide correct and complete information could result in rejection of processing this request.

PLEASE ALLOW THREE (3) BUSINESS DAYS FOR OGLD TO PROCESS YOUR REQUEST

Name of POGO / Agent / Service Provider: _____
 Address: _____

SECTION A: LOCAL PURCHASE CLEARANCE REQUEST (TO BE FILLED OUT BY LICENSEE)

ITEMS	DESCRIPTION	QUANTITY	PURPOSE/USE

* use another sheet if necessary.

Name of Supplier/Broker: _____
 Address: _____

Purchase Documents Attached: Commercial Invoice No. _____
 (Put an [X] mark on any of the following) Pro-forma Invoice No. _____

SECTION B: TERMS AND CONDITIONS

- A supplier of gaming equipment and paraphernalia, surveillance equipment, I.T. equipment and all other equipment and paraphernalia to be used for the Live Studio, must be accredited by PAGCOR. A local purchase clearance request from a supplier not accredited by PAGCOR shall be rejected by OGLD.
- If approval is granted by OGLD on the local purchase request, Licensee shall ensure that all items purchased shall be strictly within the quantities and description indicated in the PAGCOR approved purchasing documents. Items which are found to be in excess of those or are not indicated in the PAGCOR-approved purchasing documents shall subject the Licensee to sanctions and penalties.
- Before the item/s is/are turned over to the Licensee, a representative from Compliance Monitoring and Enforcement Department (CMED) shall conduct an inspection and inventory on the same.
- Any subsequent movement of said items shall require written approval of PAGCOR prior to implementation.
- Local Purchases must only be placed in the address stated in the PTP.

This is to certify that the aforementioned are true, correct, complete and consistent with the attached purchasing documents. In addition, we hereby agree to abide by the terms and conditions under Section B above.

Name of Requestor : _____ Signature : _____
 Position Title : _____ Date : _____

SECTION C: ACTION TAKEN (TO BE FILLED OUT BY OGLD)

A. RETURNED /HELD
 Reason: _____

B. RECEIVED FOR PROCESSING with assigned Reference No. _____

By: Printed Name: _____ Signature _____
 Position Title: _____ Date: _____



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C. RECOMMENDED FOR APPROVAL

Printed
By: Name: _____ Signature: _____
Position _____
Title: _____ Date: _____

Approved by:

Senior Manager

For endorsement to the following department/s:

INSPECTION AND INVENTORY OF LOCALLY PURCHASED ITEM/S

T O: THE ASSISTANT VICE PRESIDENT, CMED

Requesting for the following:

1. A representative from CMED, together with the Licensee, to conduct a joint inspection and inventory of the Subject Item(s) in order to verify that item(s) to be locally purchased is/are within OGLD's approval, before the same is/are turned over to the Licensee.
2. Submission of an Inspection and Inventory Report to OGLD after the conduct of said activity.
3. CMED ensures that item(s) purchased locally is/are used according to the intended purpose.